

## Use of School Facilities

The Board believes that public schools are owned and operated by and for the community. The public is encouraged to use school facilities but shall be expected to reimburse the District for such use to insure that funds intended for education are not used for other purposes. Priority for facility use will be given to West Valley School District residents. On recommendation of the superintendent, the Board shall set the rental rates schedule.

The Superintendent is authorized to establish procedures for use of school facilities, including rental rates, supervisory requirements, restrictions, and security. Those using school facilities shall maintain insurance for accident and liability covering persons using the District's facilities under the sponsorship of the organization.

Community athletics programs that use District facilities shall not discriminate against any person on the basis of sex in the operation, conduct or administration of their programs.

The District does not discriminate based on race, creed, religion, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability and provides equal access to Boy Scouts of America and other designated youth groups.

For rental rate purposes, organizations seeking the use of school facilities have been divided into three categories:

### **School or Child-Related Groups or Other Government Agencies**

School Groups include those citizens residing within the District that have organized for the sole purpose of promoting schools and conducting activities that result in the proceeds of such activities directly benefiting the students of the District, i.e., PTSA, Booster Clubs. The District may waive any excess charges when a school group is using the facility outside of regular school hours provided that the school principal submits a signed endorsement indicating that (s)he accepts responsibility for opening and closing the facility and ensures that the school group adequately cleans the facility at the end of the activity. In the event that it is necessary for school custodians or maintenance personnel to clean and/or repair the facility after the use by a school group, said school group will be charged accordingly for the time and materials necessary.

School or Child-related Groups or Other Government Agencies include those organizations whose main purpose is to promote the welfare of boys and girls or to provide members of the community access to government programs or opportunities for civic participation. Examples are: Scouts, Campfire, PTA, 4-H, city or county sponsored recreation groups, polling places, political caucuses and governmental groups. The district will provide official recruiting representatives of the state and United States military forces, Job Corps, Peace Corps and AmeriCorps with access to school facilities (including number of days and type of presentation space) equal to and no less than the access provided to other post-secondary occupational or educational representatives.

When facilities are used outside of regular school hours, or the District incurs extra utility, cleaning or supervision costs, a fee, to be established by the superintendent, shall be charged

to recoup those costs. Additionally, youth organizations engaged in sports activities and using school facilities must provide a statement of compliance with the policies for the management of concussion and head injury in youth sports as required by RCW 28A.600.

### **Nonprofit Groups**

Nonprofit Groups includes those organizations which might wish to use school facilities for lectures, promotional activities, rallies, entertainment, college courses, or other activities for which public halls or commercial facilities generally are rented or owned. The District shall charge a rental rate in excess of costs incurred, except that such excess charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes. To be granted this exception, the charitable organization must be recognized by the Philanthropic Division of the Better Business Bureau.

Professional fund raisers representing charities must provide evidence that they are registered and bonded by the state of Washington. Such fund-raisers must provide evidence that the charity will receive at least sixty (60) percent of the gross revenues received from the public prior to approval to use the facilities.

Similar treatment may be granted public universities and colleges when offering college courses within the community or when any university/college is offering a course for staff at the request of the District. Nonprofit groups of the kind that in most communities have their own facilities (churches, lodges, veterans groups, granges, etc.) who wish to use District facilities on a regular, but temporary, basis may do so under this rental rate, but for no more than two years and may not average more than twelve hours of use per week.

### **Commercial Enterprises**

Commercial Enterprises include profit-making organizations and business-related enterprises. While the District would prefer these organizations use commercial or private facilities, facilities may be rented for non-regular use at the prevailing rate charged by commercial facilities in the area.

District-sponsored activities, including curricular and co-curricular functions, retain first priority in use of facilities. Authorization for use of school facilities shall not be considered as endorsement of or approval of the activity group or organization nor for the purposes it represents.

Cross References:     Policy 3422                     Student Sports - Concussion and Head Injuries

Legal References:     RCW 4.24.660             Liability of school districts under contracts with Youth programs  
                              Bond Committee Meeting  
                              RCW 28A.230.180       Educational and career opportunities in the military, student access to information on, when  
                              RCW 28A.320.510       Night schools, summer schools, meetings, use of facilities for

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Community Relations

RCW 28A.335.150	Permitting use and rental of play-grounds, athletic fields, or athletic facilities
RCW 28A.335.155	Use of buildings for youth programs - Limited immunity
20 USC Sec. 7905	Boys Scout of America Equal Access Act
34 CFR Sec. 108.6	Equal Access to Public School Facilities for The Boy Scouts of America and Other Designated Youth Groups
AGO 1973 No. 26	School Districts--Use of school facilities for presentation of programs --Legislature--Elections

Management Resources:

<i>Policy and Legal News</i> , June 2013	Use of School Facilities policy clarification
<i>Policy News</i> , December 2011	Changes in WSSDA's <i>Policy Reference Manual</i>
<i>Policy News</i> , August 2009	Concussion and Head Injuries Legislation

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